



Security

ANIMAL CONTROL

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the Keesler AFB WWW site, Forms and Publications at: <https://wwwmil.keesler.af.mil/pubs/index.html>. If you lack access, contact the Base Publications Manager (81 CS/SCPI).

OPR: 81 SFS/SFO (SMSgt Jeffery H. Bryant) Certified by: 81 SFS/CC (Maj Dean A. Cusanek)
Supersedes Keesler AFB Instruction 31-202, 15 Nov 00. Pages: 10/Distribution: F

This publication implements AFB 31-2, *Law Enforcement*, and prescribes procedures governing the control of all animals entering or residing on Keesler AFB, the operation of a Veterinary Treatment Facility (VTF), and control of animal bites as protective measures for public safety and health. Maintain and dispose of records created as a result of prescribed processes in accordance with AFMAN 37-139, *Records Disposition Schedule* (will become AFMAN 33-322, Vol 4). Attachment 1 contains a glossary of references and supporting information used in this publication. It applies to all personnel who are pet owners on Keesler AFB.

SUMMARY OF REVISIONS

Added procedures for 81 CES pertaining to the care of stray animals; added 81 CES responsibility to maintain a suitable stray animal facility; prohibits pit bull breed on Keesler AFB. Disposition instructions included. Attachment 1 added. A ★ indicates changes from previous edition.

1. General. Concern for the health, safety, and tranquility of the Keesler AFB community necessitates certain limitations, restrictions, and/or prohibitions with regard to pets. The Chief, Security Forces (CSF) has responsibility for enforcing animal control guidelines and capture of all stray animals found on Keesler AFB.

1.1. The Veterinary Treatment Facility provides authorized veterinary services to pets of military personnel and their dependents.

1.2. No animals, with the exception of pets, may be kept on this installation without written permission from the 81st Support Group Commander or designee. Farm, ranch, wild, or exotic animals are prohibited. Breeding or raising animals in military family housing for shows or commercial purposes is prohibited without approval of the 81st Support Group Commander. Operating a commercial kennel in base housing is prohibited.

1.3. Limit companion animal ownership and/or maintenance to three companion animals per household. Nursing litters will be excepted for a period not to exceed 90 days.

1.4. Individuals bringing or maintaining animals on Keesler AFB are responsible for their pets' health and welfare and for preventing them from becoming public nuisances. Keep pets indoors or secured outdoors by appropriate means on the owner's premises. Allow pets outside the quarters of the owner under the following conditions. Pets must either:

1.4.1. Be in a private enclosure such as a fenced-in yard.

1.4.2. Be under the immediate voice control and physical supervision of the owner - in the owner's yard.

1.4.3. Be on a leash anytime outside the owner's yard.

1.4.4. May be staked out in the owner's yard if under immediate supervision. Do not leave staked pets unattended. Do not tie pets to any part of real estate, trees, or shrubbery.

1.5. Feed animals at least once daily; water at least twice daily; provide shelter from direct sunlight, rain, snow, and cold (less than 50 degrees F); and confine in a space that allows free movement, comfortable positioning, and protection from injury unless adequate veterinary care requires otherwise, e.g., water available at all times through heat of summer.

1.6. The owner is directly responsible for compliance with all sanitary regulations and the necessary maintenance of premises, prevention and control of any diseases associated with the ownership of pets, and daily removal of waste from exposed areas to include yards, kennels, and outdoor cages. Pet owners are responsible for the immediate pickup and disposal of pet waste outside their own yard. Failure to carry cleaning materials does not excuse owners from this responsibility.

1.7. At all times, prohibit pets in the vicinity of ceremonies, places of public assembly, and public buildings. Pets at athletic events, i.e., intramural sports, must be kept on a leash. Do not permit animals in dormitories, VOQs (visiting officer quarters), TDY Quarters, and Guest House rooms. Lodging guests are responsible for obtaining appropriate care for their pets. Pets are not authorized in any type of transient lodging quarters or on lodging premises. A list of local kennels is provided by lodging personnel. Exceptions may be made in cases of officially sanctioned functions such as pet shows, obedience classes, and authorized displays. In cases of helper animals, exceptions will be made for those areas as authorized by Congress.

★ **1.8.** Personnel owning or harboring animals are responsible for personal injury or property damages when they have reason to know of an animal's dangerous propensity or vicious disposition and that the animal is likely to attack someone. For this reason, financially responsible personnel should maintain liability coverage or "renter's insurance" in the minimum amount of \$100,000 for personal injury. Animals that become nuisances or are declared vicious or dangerous to the health and well being of personnel or their family members will be removed

from the installation upon direction of the Veterinary Service and/or the 81st Support Group Commander. Dogs of the pit bull breed are not authorized on Keesler.

1.9. Inhumane treatment of animals will not be tolerated. Report any incident of an animal being treated inhumanely to the Security Forces Control Center, ext 3040. Validation of the circumstances will be made by Veterinary Services in conjunction with the CSF.

1.10. Pets may be exercised in the open area to the north of the Youth Center ball fields and open areas east of the softball field in north Thrower Park and east of the playground in south Thrower Park. Owners must make sure they fill in any holes dug by their pets.

1.11. The owner is responsible for disposing of the remains of a deceased pet. Entomology (81 CES) will dispose of the remains of deceased animals in cases where an owner cannot be identified.

2. Registration:

2.1. Register all companion animals maintained on Keesler AFB at the VTF (Building 0408) within 3 duty days of arrival. Phone 377-6883/6887 for appointments.

2.2. Register animals at the VTF during regular duty hours. Companion animals over 90 days of age require proof of current rabies immunization for registration. A numbered metal rabies tag must be fixed to the harness or collar of the registered companion animals as a means of identification. If immunizations are not current, owners may make an appointment to receive the immunizations required for registration. Animal registration renewal is required yearly.

2.3. A Veterinary Medical Record will be made out for each animal at the time of registration. The medical record will be retained on file until the animal is no longer maintained on Keesler AFB. At such time, the owners are encouraged to pick up their records for use at their next duty station or dispose of as they desire. In order to keep data on the Veterinary Medical Record current, animal owners must ensure all immunizations given by civilian veterinarians are brought to the attention of the VTF with appropriate certification from the civilian veterinarian. In addition to the immunization data, all infectious diseases diagnosed and treated by civilian veterinarians must also be brought to the attention of the VTF for inclusion in the health record.

2.4. Animals which do not maintain current required immunizations or those which have not fulfilled registration requirements will be recommended for removal from Keesler AFB until all requirements have been met.

3. Livestock and Horses. Livestock and horses brought onto Keesler AFB via interstate movement will be accompanied by a health certificate issued by a licensed, accredited veterinarian within 30 days of date of entry, declaring them to be free of any signs of contagious or infectious diseases. Allow domestic livestock on Keesler AFB only after approval from Veterinary Services and the 81st Support Group Commander.

4. Immunizations. All pets housed on Keesler AFB will be immunized at owner's expense in accordance with the following requirements:

MANDATORY IMMUNIZATIONS		AGE AND FREQUENCY
Cats and Dogs:	Rabies	At 3 months, then annually
	Distemper and parvo	At 6 to 8 weeks, then 10 to 12 weeks, then 16 weeks, then annually
	Heartworm exam	At 1 year, then annually
	Fecal	Annually

The veterinarian determines the necessity for immunization against other diseases in accordance with applicable US Dept of Agriculture/state regulations and local conditions.

5. Transient Animals. Authorized sponsors of a rodeo, circus, pet show, or similar event field trial, bringing animals onto Keesler AFB, shall have available for inspection by Veterinary Services documented evidence that all animals have been found free of infectious diseases (i.e., Health Certificates) and have current immunizations required for that particular animal in accordance with this regulation.

6. Control Measures:

6.1. Pet Control:

6.1.1. Owners ensure:

6.1.1.1. Their pets are maintained in accordance with paragraphs 1.4 and 1.5 above.

6.1.1.2. When out-of-doors, the companion animal wears the registration and rabies tag on its collar or harness. Companion animals will be leashed at all times when outside on the owner's premises.

6.1.1.3. Unspayed female companion animals are kept in isolation during estrus (heat).

6.1.1.4. The handler of an animal must be physically capable of restraining the animal at all times. In the case of children, the adult responsible for the animal must ensure this requirement is met.

6.1.1.5. Failure of personnel to control an animal or follow this instruction, excluding biting incidents, will result in the following: for a first offense, an Incident/Complaint report will be forwarded through channels to the commander of the animal's owner; for a second offense, an Incident/Complaint report will be forwarded through channels and a letter signed by the 81st Support Group Commander advising the owner that a third violation will be cause for removal of the animal from government property; and, for a third offense, the 81st Support Group Commander will issue notice to the owner declaring the animal to be a nuisance and ordering the owner to remove the animal from government property.

- ★ 6.1.2. When investigation of an incident or a complaint indicates that an animal has exhibited a dangerous or vicious propensity, the CSF will, after consulting with Veterinary Services and SJA, determine whether the animal should be removed from government property. If an animal is involved in a biting or scratching incident, an Incident/Complaint Report will be accomplished. The CSF will make a review of the surrounding circumstances to determine whether the attack was provoked or unprovoked. If the animal was not provoked, the CSF will advise the 81st Support Group Commander that the animal is vicious and should be removed from government property. If it is determined that the animal was provoked, the CSF, after consulting with Veterinary Services and SJA, will send a letter to the owner advising them that they must either show proof of liability insurance or remove the animal from government property. If the animal is involved in two provoked or accidental biting/scratching incidents, it will be considered to be dangerous and the CSF will recommend to the 81st Support Group Commander that the animal be removed from government property. A copy of all correspondence with the animal owner will be furnished to Staff Judge Advocate (SJA), Veterinary Services, and Housing.

6.1.3. All animals at large will be impounded as stray (even with rabies tag on), and removed from government property. The owner of the animal will be required to reobtain the animal from the local authorities. If the owner is located, Security Forces prepares a Stray Animal form letter in triplicate and forwards to the pet owner's unit commander for action.

6.2. Stray Animal Control:

6.2.1. The Security Forces captures and impounds stray animals and responds to complaints of strays on Keesler AFB. Once an animal is captured, the animal becomes government property until released to local authorities.

- ★ 6.2.1.1. Security Forces will immediately notify 81 CES Job Control of the captured animal and, if the animal appears sick or injured, notify the Base Veterinarian, if available, for evaluation.
- ★ 6.2.1.2. 81 CES will provide transportation to the Humane Society (normally within 24 hours), temporary care if transportation is delayed, and coordinate immediate disposition of any sick or injured animals with the Base Veterinarian, if available. Civil Engineers will provide and maintain a temporary holding facility for the stray animals.
- ★ 6.2.1.3. In the absence of the Base Veterinarian, 81 CES will provide immediate transport to the Humane Society for sick or injured animals.

6.2.2. The CSF establishes procedures for all captured animals.

6.3. Wild Animals. A major problem in the control of rabies is the disease may be prevalent among wildlife. If any wild animal is observed acting in a manner peculiar to its normal habits or appears in a populated area, report the incident to the Security Forces immediately. Keep the animal under surveillance from a distance until captured by experienced personnel. The on-duty Security Forces Flight Chief determines appropriate actions and notifications based on the

situation. When warranted, the Flight Chief may request assistance from Biloxi Animal Control, Vet Services, or cause the immediate destruction of an animal if necessitated by an obvious danger to others.

6.3.1. All persons are cautioned not to pick up or handle, in any way, sick or strangely behaving animals.

★ 6.3.2. Any person authorized military medical care bitten by an animal should seek immediate treatment at the Keesler Emergency Room. Those not authorized military medical care should seek care at the nearest medical center.

6.3.3. If the biting animal cannot be captured through ordinary means, it may be destroyed; however, care will be taken to prevent damage to the head and brain. Contact and notify Veterinary Services of all incidents involving bites from wild or stray animals.

6.3.4. Warn all children concerning the danger of handling wild animals, particularly bats and raccoons.

6.4. Rabies Suspects:

6.4.1. All appropriate species of animals (pets, strays, etc.) involved in a human bite incident will be quarantined at the discretion of Veterinary Services for a 10 day observation period from date of bite. Wildlife apprehended will be immediately euthanized by VTF personnel and the head removed for laboratory testing. Owners of animals quarantined at civilian facilities will be responsible for all costs incurred.

6.4.2. The Security Forces handles animals exhibiting unusual or threatening behavior as if they were a wild animal under provisions of paragraph 6.3. above.

7. Veterinary Facilities:

7.1. Authorized veterinary service to pets owned by military personnel and their family members is provided by the VTF, Bldg 0408, under command sanctioning. Installation Veterinarian establishes hours of operation. Authorized veterinary service for privately owned pets will be provided on an appointment basis only.

7.2. The VTF is operated on a strictly outpatient basis for the purpose of administering required immunizations, diagnostic services, and treatment of diseases which are an actual or potential threat to the health of the command and its animal population. Proof of ownership will be required as medical care is authorized only to bonafide pets of eligible personnel as defined in Army Regulation 40-905 (personnel owning animals must be enrolled into the DEERS program).

8. Kennels and Animal Facilities. All animal facilities on Keesler AFB are subject to sanitary inspections by the installation veterinarian. Any new construction of animal facilities must be approved by Veterinary Services, as to location and construction to ensure that medical, hygienic, and public health standards are met.

9. Clearing Installation. All military personnel who maintain pets on this installation will contact the VTF prior to final clearances and departure. Obtain or arrange for necessary health certificates and records of the animal at this time.

10. Animal Bite Control Procedures:

10.1. Animal Bite/Scratch Cases. Public Health and Veterinary Services establishes responsibilities and procedures for administration and management of animal bite/scratch cases.

10.2. Emergency Cases. Consider all animal bites and scratches to humans as emergency cases and take for treatment to Emergency Services of the Medical Center.

10.3. Rabies Suspects. Animals that inflict bites or scratches to humans resulting in a break in the skin are considered rabies suspects and will not be destroyed unless unable to be captured through normal means. Deliver pets (rabies suspects) to the VTF as soon as possible for examination. Stray animals and wildlife may be euthanized at any time for laboratory testing at the discretion of Veterinary Services and/or Rabies Advisory Board.

10.4. Responsibilities:

10.4.1. Patients (persons bitten/scratched). Any person bitten/scratched by an animal will proceed promptly to Emergency Services. Patients will furnish the medical officer, or representative, information to assist in locating the animal and to determine its health.

10.4.2. Emergency Services:

10.4.2.1. Develops procedures for emergency treatment of animal-inflicted injury.

★ 10.4.2.2. Collects information about the circumstances of injury and initiate DD Form 2341, **Report of Animal Bite/Potential Rabies Exposure**. Documents proper wound cleansing and tetanus immunization status of victim.

10.4.2.3. Notifies the Security Forces Control Center.

★ 10.4.2.4. Provides necessary information and DD Form 2341 to the installation veterinarian and base public health.

10.4.2.5. Administers rabies prophylaxis when deemed necessary.

10.4.3. VTF:

10.4.3.1. Arranges for quarantine of rabies suspect exposure incidents when owned by authorized military personnel.

10.4.3.2. Supervises and coordinates observation of animals quarantined off Keesler AFB.

10.4.3.3. Sends the head of suspect animal for laboratory examination.

10.4.3.4. Contact the CSF to assist in capturing a suspect animal housed on the installation when the owner fails to present the animal within 24 hours.

10.4.4. The Chief, Security Forces:

10.4.4.1. Initiates a report on each bite/scratch incident occurring on Keesler AFB.

10.4.4.2. Coordinates with Veterinary Services to capture all animals involved in rabies suspect exposure incidents.

10.4.4.3. Initiates an official letter to owners in accordance with paragraph 8.1.2 in cases where it has been determined, after consultation with Veterinary Services and the SJA, that a first bite or scratch was provoked.

10.4.4.4. Prepares letters for the 81st Support Group Commander's signature directing removal of an animal from the installation where it has been determined, in accordance with paragraphs 8.1.1.5 and 8.1.2, that the animal is vicious, dangerous, and proves a continual nuisance or threat to the health and well being of personnel or their family members.

10.4.5. Owners of Offending Animals:

10.4.5.1. On base, deliver their animal (with immunization record) to the VTF as soon as possible for examination and/or quarantine requirements prior to close of the next duty day after notification their pet has bitten a person.

10.4.5.2. Off base, notify the VTF for further instructions regarding quarantine and applicable city and county health department requirements if their animal was involved in a biting incident.

10.4.6. The 81st Support Group Commander:

10.4.6.1. Ultimately decides if an animal is to be removed from the installation based upon the recommendation of the CSF.

10.4.6.2. Notifies the housing officer of the decision to remove an animal from the installation.

JULIA B. MURRAY, Colonel, USAF
Vice Commander
81st Training Wing

Attachment:

Glossary of References and Supporting Information

★ Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFPD 31-2, *Law Enforcement*

AFMAN 37-139, *Records Disposition Schedule* (will become AFMAN 33-322, Vol 4)

Army Regulation 40-1, *Composition, Mission, and Functions of the Army Medical Department*, 1 Jul 83

Army Regulation 40-5, *Preventive Medicine*, 15 Oct 90

Army Regulation 40-905, *Veterinary Health Services*, 16 Jul 94

Title 9, Code of Federal Regulations (CFR), *Animals and Animal Products*, 1 Jan 00

Acronyms

CFR – Code of Federal Regulations

CSF – Chief, Security Forces

SJA – staff judge advocate

TDY – temporary duty

VTF – Veterinary Treatment Facility

VOQ – visiting officer quarters

Terms

Bite – Seized with the teeth so that the person or thing seized has been wounded or pierced, including contact of saliva with any break or abrasion of skin.

Companion Animal – Any owned dog or cat.

Helper Animal – Any animal trained for the express purpose of aiding the physically challenged, e.g., blind, deaf, or other physical disability.

Horse – Any equine animal (i.e., horse, pony, ass, or mule).

Kennel Area – An area authorized by the 81st Support Group Commander where companion animals may be housed in excess of the number permitted per household.

Livestock – Domestic animals normally kept for draft purposes (excluding horses as defined above, but including fowl).

Nuisance – Nuisances include, but are not limited to, excessive noise, chasing vehicles or bicycles, molesting of people, attacking other animals, destruction of property, and use of public or neighbors' property for relief. Any unsanitary pet holding areas such as a pen, cage, yard, etc.,

as determined by the Veterinarian and the Chief, Security Forces (CSF) are included in this category.

Pet – Any companion animal or small caged animal kept indoors or outdoors. Animals specifically excluded from this definition are exotic species such as fox, skunk, monkeys, alligators, snakes, ferrets, and other wild animals which are not allowed on Keesler AFB (tropical fish, birds, etc., are permitted within your residence, provided you keep within a reasonable limit, e.g., birds making noise, smells, etc.). The Base Housing Office is final authority for specific permissible animals.

Quarantine – A restraint placed upon the movement of animals which are suspected of being carriers of infection or of having been exposed to infectious diseases.

Quarantine Facility – A separate facility so located and constructed as to prevent contact, by any means, of one animal with another.

Scratch – Any break or abrasion of the skin caused by any part of the animal other than the teeth which would expose the victim to disease.

Vicious or Dangerous Propensity –

Vicious – A vicious propensity is any tendency to attack a person without provocation and may be exhibited by growling, barking, chasing, or attempting to bite, even though no biting takes place.

Dangerous – A dangerous propensity is any tendency to injure persons, whether from ill temper, or only playfulness.